

Year-round Stewardship Education Calendar (January Launch)

The following itemized schedule indicates when the key components of the Growing Healthy Stewards program need to be implemented and where they can be found in the manual.

November

- **Orientation** – meet with Stewardship Education Coach; preliminary evaluation against diocesan benchmarks (tab 5)
- **Recruit Stewardship Committee/Confirm members – committee leadership signs “Covenant”** (tab 4)
- **Personal Stewardship Audit of Committee Members** (tab 6)
- **Begin Preaching – (at least one good stewardship sermon per quarter)** (tab 13)
- **Thank one specific group of volunteers each week (ongoing/each week through the year)**
- **Commence A Year in the Life of the Steward reflections** – ongoing/each week throughout the year on parish website and in newsletters/Sunday bulletin (tab 12)

December

- Meet with Stewardship Education Coach (tab 15)
- Diarize Time and Talent for Narrative Budget (tab 7)
- **Plan Joyful Giving Campaign**, secure lay witness (tab 8)

January

- Update parish database
- Finalize/Publish Narrative Budget (tab 7)
- **Issue tax receipts to all donors with a thank you letter signed by the Incumbent**

February

- Meet with Stewardship Education Coach (tab 15)
- Provide stewardship update at Vestry. Include time, talent and treasure milestones
- If doing relay, hold training meeting with team captains (tab 9)
- **Commence Faces of Grace** - at least once a month (tab 18)
- **Commence New Member Ministry Program** (tab 19)

March

- **Commence Joyful Giving Campaign (Third Sunday in Lent)** (tab 8)
- Preach two sermons on stewardship/lay witness

April

- Meet with Stewardship Education Coach (tab 15)
- Continue Joyful Giving Campaign (tab 8)
- **Commitment Sunday (includes Time/Talent/Treasure pledge)**
- Promote PAG (tab 14)

May

- Parish ministry fair
- Time and Talent Auction (tab 17)
- Long-range planning conference (every three years)

June

- **Pre-Summer Parish “event” to thank volunteers**
- Meet with Stewardship Education Coach – (tab 15)

July

- Ongoing Preaching (tab 13)

August

- Ongoing preaching (tab 13)
- Book FaithWorks Speaker (tab 10)
- Prepare/Update Legacy Giving Brochure (tab 11)
- Order Offering Envelopes for following year

September

- Ongoing preaching (tab 13)
- Meet with Stewardship Education Coach – annual evaluation (tab 15)

October

- Ongoing preaching (tab 13)
- **FaithWorks Campaign during Pre-Advent** (tab 10)

November

- **Legacy Giving Sunday** – week after Remembrance Day (tab 11)

Annual Highlights

- Meet with Stewardship Education Coach every two months
- Joyful Giving Campaign – Lent
- Time and Talent Focus – May
- FaithWorks Focus – October
- Legacy Giving Sunday – November
- Faces of Grace personal witnesses
- Highlight Stewardship Programs in all communications
- Semi-annual evaluation to assess progress against benchmarks